

PATCH SKI CLUB
PATCH BARRACKS, STUTTGART VAHINGEN, GERMANY
CMR 4800 BOX GENERAL DELIVERY APO AE 09128

CONSTITUTION

ARTICLE I
NAME, LOCATION, AUTHORITY

SECTION 1: The Patch Ski Club (PSC) shall operate under the jurisdiction of the Commander, U.S. Army Garrison, Stuttgart, Unit 30401, APO AE 09107-04014, hereinafter referred to as the approval authority.

ARTICLE II
MANDATORY STATEMENTS

SECTION 1: This organization is established in accordance with Army Reg (AR) 210-22 and Army Europe Regulation (EU Reg) 210-22, Private Organization and Fund Raising Policy, as mandated by IMCOM-Europe. The organization is not an instrumentality of the United States, will be self-sustaining, and may not receive financial assistance from the U.S. Army, appropriated funds (APF) or non-appropriated funds (NAF).

SECTION 2: This organization operates and exists on a military installation only with the consent of the approval authority. This consent is contingent upon the organization's compliance with the requirements and conditions of AR210-22 and AE Reg 210-22. Failure to comply with cited policies will result in dissolution of the Private Organization (PO).

SECTION 3: In no event will the Department of the Army, IMCOM-Europe, or and NAFI assume any responsibility for the organization's actions and/or debts.

SECTION 4: All members are required to read the Constitution and Bylaws upon joining the organizations.

SECTIONS 5: In accordance with host nation laws, all members may be personally liable to creditors if the assets of the PO are insufficient to discharge liabilities.

SECTION 6: The organization will not discriminate in membership on the basis of race, color, creed, religion, national origin, sex, or mental or physical handicap, and will not seek to deprive individuals of their civil rights.

SECTION 7: The organization will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the U.S. Government.

SECTION 8: The organization agrees to reimburse the Army for utility expenses and other expenses if incurred, unless use is incidental (would cost more to bill and collect than it cost to provide the utility).

ARTICLE III
PURPOSE

SECTION 1: The propose to the PSC is to provide a year-round medium for the conduct of recreational, educational, and social activities for the members of a group basis. Individual members have no propriety interest in the Club will derive benefits exclusively by participating in the Club activities.

SECTION 2: The organization does not engage in activities that compete with those of any appropriated or NAF activities.

ARTICLE IV
ACTIVITIES

SECTION 1: Club Sponsored Events:

a. General membership meetings will be held on the 1st and 3rd Wednesday of the month beginning in September of each year and continue through April, and monthly beginning in May and continuing through August, respectively, of the following year. Locations will vary according to availability and cost of MWR supported venues and the club may choose off post locations in the Stuttgart area with BOD approval. The President may call special meetings.

b. PSC runs around 20 club sponsored trips per year. The majority are ski trips held throughout the Alps. In addition to ski oriented trips PSC organizes club participation in local festivals, golf trips, rafting trips, and other trips for which a club member is willing to organize and offer the general membership.

c. Each year the club holds a picnic to start the membership year; traditionally held on Husky Field, at Patch Barracks.

SECTION 2: PSC does not normally engage in fundraising events.

SECTION 3: PSC is aware of the U.S. Army Garrison Stuttgart Command Policy Letter #32, Private Organizations, and AE Reg 210-22, 14 Feb 2020, and will conduct all fundraisers accordingly.

SECTION 4: N/A

SECTION 5: PSC trips are conducted off post. PSC meeting may be held on or off post.

ARTICLE V
MEMBERSHIP

SECTION 1: Membership in the PSC must consist of at least 51% of U.S. Forces personnel (i.e. civilian, military and their dependents) as defined in para 1 (a), (b) and (c), art 1, North Atlantic Treaty Organization Status of Forces Agreement (NATO SOFA). Courtesy membership may be extended to person at the discretion of the BOD.

a. The membership runs annually from 1 Sept through 31 August.

b. The fiscal year runs annually from 1 July through 30 June.

c. The Board of Directors (hereafter also known as the BOD) tenure year runs from 1 May through 30 April, except the Business Manager continues in office until the turnover audit is complete.

SECTION 2: The organization fully supports the USAREUR policy on equal opportunity and will not discriminate in membership eligibility on the basis of race, color, religion, national origin, sex, or mental or physical handicap. The organization will not accept invitations from or participate in any activity or organization that does not conform USAREUR nondiscrimination policy or that discriminates on the basis or race, color, religion, national origin, sex, or mental or physical handicap.

SECTION 3: The Club offers membership to individuals and families. Individual memberships are available to single people or married people who do not wish to enroll other family members. Family memberships are available to couples and their dependents as a unit. Membership is categorized as follows:

a. General Membership: General members are those who participate in the management of the Club and are authorized to hold office therein and to vote upon all matters in which members have an interest. General membership will be extended to all members of the U.S. Forces (as defined in Section 1 of this article, above) residing or working within the Greater Stuttgart area, employees of U.S. government agencies located in the Greater Stuttgart area, and U.S. and foreign national citizens residing in the Greater Stuttgart area upon payment of established dues. Current dues (subject to change) will be published.

b. Courtesy Membership: Courtesy membership may be extended to individuals or families (e.g. vendors who support the club) at the discretion of the BOD. Courtesy members enjoy all privileges of the Club, with the exception of management, voting, and authorization to hold office.

c. Reciprocal Membership: Reciprocal membership at no additional cost will be offered to members of any ski club operating under AE Reg 210-22.

d. Guest Membership: Guest memberships will be offered to any guest of a member of the PSC attending a membership meeting upon payment of a meeting entry fee established annually by the BOD. Likewise, guests may accompany members on trips upon payment of a per space guest fee established annually by the BOD. If the person(s) decide to join, the guest fee(s) for that instance will be applied towards the annual dues or trip prices, respectively.

e. Member for Life: Members in good standing for 20 years (consecutive or not), having actively served on the Board other than Member-at-Large, Trip Captain for example. The BOD will vote on recommendations.

f. Both individual and family memberships have equal privileges except individual memberships will be afforded one vote and family memberships will be afforded two votes per membership in the election of officers or in voting on issues brought before the general membership. Only member 18 and older are permitted to be voting members or sign up for club trips. Members under 18 years of age must be signed up for trips and accompanied by a parent or other responsible adult member who holds Power of Attorney or guardianship.

g. Membership in the Club shall be voluntary on a yearly basis and may be terminated at any time by written resignation of the individual or by revocation of the BOD based on a majority vote. Club dues will not be refunded.

ARTICLE VI COMPOSITION OF THE GOVERNING BODY

SECTION 1: The government and management of the PSC shall be vested in the BOD, composed of the following elected officers: President, Vice President, Business Manager, Trips Accounts Director, Secretary, Trip Captain Coordinator, Booking Director, Membership Director, Social Director, Social Media/Marketing Director. The President may appoint ad hoc committees or minor officers of the Club, as he/she deems necessary.

ARTICLE VII ELECTION OF OFFICERS

SECTION 1: Elections will be held during February/March each year.

SECTION 2: Elections will be decided by a majority vote cast by the general membership. Any general member may be elected to any BOD position, as defined in Article V, Section 3, above, or their dependents; except for the positions of Business Manager and Trips Accounts Director, which must be filled by a U.S. Forces military or civilian personnel. Members may cast votes by submitting a completed ballot at the membership meeting designated for the election or by

submitting an absentee ballot by mail or email that arrives not later than the date and time of the designated membership meeting.

SECTION 3: The terms of office for all members of the BOD shall be for one year from 1 May through 30 April unless re-elected to office. If the office of President becomes vacant during the term, the Vice President shall replace the incumbent President. If this is not possible, then a new election will be held under the direction of the BOD. Should a vacancy occur in the BOD, the President, with the concurrence of the majority of the BOD, will appoint a member from among the general membership to fill the vacancy for the remainder of the term. Such member shall serve with the same powers and responsibilities as an elected member.

SECTION 4: RESIGNATION. A board Member, Minor Officer, or Committee Member may resign their position upon written notification to the BOD. Action will not be taken on the resignation until the next regularly scheduled BOD meeting.

SECTION 5: RECALL. The General Membership may initiate recall of an elected Board Member upon presentation of the Board of a petition signed by no less than 25% of general members as determined by the total number of membership votes available based on 1 vote per individual membership and 2 votes per family membership. The Board must notify the General Membership. A vote of the General Membership will be held at the first membership meeting following notification. Removal of an official will require a majority of votes cast.

SECTION 6: REMOVAL FOR CAUSE: The BOD may remove any member, elected officer, appointed official, or committee member for cause by a vote of no less than a majority of the BOD.

Member misconduct at socials, on trips, or during other Club-sponsored events shall be subject to a "Three Strike" rule as follows: The misconduct shall be discussed at the next BOD meeting and by vote determined if a "strike" is to be issued to Member. Should the BOD determine that a "strike" is warranted, they shall be issued in the following order:

1. A verbal warning will be issued to the member with two or more BOD members present.
2. The Member will be banned from next event or trip.
3. The Member shall be Removed from the Club for cause.

The official or member shall be provided written notice of the intent to remove and the reason for removal and shall be given the opportunity to submit oral or written material to the BOD.

ARTICLE VIII DISSOLUTION

SECTION 1: Dissolution of the PSC may be accomplished by two-thirds majority vote of the general membership present at a regular or special meeting, or by the approving authority.

SECTION 2: Upon dissolution of the organization, all material and real assets remaining after payment of all liabilities of the organizations will be donated to MWR's Outdoor Recreation. In the event that is not feasible or practical, all remaining assets will be donated to the USO.

SECTION 3: The approving authority will be notified of the dissolution. Notice will include:

- a. A statement of dissolution duly signed and dated.
- b. A copy of the complete terminal audit report.
- c. A copy of the receipt(s) issue(d) by Outdoor Recreation or the USO for residual assets transferred.
- d. A copy of the bank statement showing a zero balance.

ARTICLE IX AMENDMENTS/REVIEW

SECTION 1: This Constitution and Bylaws may be amended by a two-thirds majority vote of the BOD at a regular or special meeting of the Board. A member desiring to submit an amendment shall present the same in writing to the BOD, which shall consider the proposed amendment at its next meeting.

SECTION 2: Amendments to the Constitution and Bylaws made during the organizational year will be forwarded in writing to the approving authority. The letter reporting amendments will be signed by the President to indicate approval by the BOD or the General Membership. Amendments will not conflict with and Army regulation or directive.

SECTION 3: The Constitution and Bylaws shall be reviewed in accordance with current USAREUR Regulations and a request for continued authorizations of the Club as a PO will be generated. The request for renewal will include:

- a. The original and one copy of the current Constitution and Bylaws, duly signed and dated.
- b. A list of all officers with their names, addresses, and telephone numbers.
- c. A statement of purposes of the Club and its fundraising activities.
- d. A statement on any changes in the activities or operations of the Club since its authorizations as a PO.
- e. One copy of the fiscal audit of the previous two years will be forwarded to the approving authority to arrive NLT 25 days subsequent to the audit cut-off date.

f. Proof of insurance.

SECTION 4: This Constitution and Bylaws shall be effective immediately after approval by this organization and upon subsequent written approval by the approving authority. Upon approval of these Constitution and Bylaws, all previously published Constitution and Bylaws are rescinded.

ARTICLE X
RATIFICATION

The PSC Constitution has been approved by a majority vote of the board on June 3, 2020.

Christine Pannaman
President – Patch Ski Club

Christine Wells
Secretary – Patch Ski Club